

**TOWNSHIP OF RUSSELL PUBLIC LIBRARY BOARD  
CONSEIL D'ADMINISTRATION DE LA BIBLIOTHÈQUE PUBLIQUE  
DU CANTON DE RUSSELL**

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**Minutes of the October 25, 2018 regular meeting  
Gaston R. Patenaude Meeting Room (717, Notre-Dame EMBRUN) – 6:30 p.m.  
(TRANSLATION)**

Attending:                      Joyce Chartrand                      Jacques Héroux  
                                         Jamie Laurin                              Cindy Saucier  
                                         Michael Tarnowski

Regrets:                              Morgan Cunningham-Fetch  
                                         Ginette Trottier

Staff:                                      France Séguin, CEO

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The meeting was called to order at 6:34 p.m.

**18.10.1      Roll call**

The Board Secretary confirmed that there was a quorum for the meeting.

**18.10.2      Chair's opening remarks**

Chair Michael Tarnowski welcomed everyone to the meeting and congratulated newly elected councillors. Vice-Chair and councillor Cindy Saucier congratulated Michael Tarnowski on his election as councillor.

**18.10.3      Approval of the agenda**

***Motion 18.10.03***

That the agenda be approved as presented.

*Moved by Joyce Chartrand. Seconded by Jacques Héroux. Carried.*

**18.10.4      Pecuniary conflict of interest statement**

There was no disclosure of pecuniary interest.

**APPROVAL**

**18.10.5      Minutes of the September 27, 2018 regular meeting**

***Motion 18.10.05***

That the minutes of the September 27, 2018 regular meeting be approved as presented.

*Moved by Cindy Saucier. Seconded by Jacques Héroux. Carried.*

## **INFORMATION AND DISCUSSION**

### **18.10.6 Township of Russell Public Library Board financial statements**

A financial status report was tabled, including all costs and charges, for the period from January to August 2018 inclusively.

### **18.10.7 Performance indicators of the Township of Russell Library**

Statistics on usage, loans and events were tabled for the period from January to August 2018 inclusively.

### **18.10.8 Correspondence and information**

#### *Correspondence*

The Board received a request on an operational matter. Library staff will follow up.

#### *Information*

The workshop for Board members scheduled for Saturday October 27 was cancelled due to insufficient registrations.

Newspaper articles, a volunteering opportunity and the contract for carpets at entrances (winter) were tabled.

### **18.10.9 Library Team Report**

CEO France Séguin gave a brief overview of the Library's main activities since the last regular Board meeting.

#### **Canadian Public Library Month**

Library staff (Embrun and Russell) took part in a Facebook contest to mark this occasion.

Authors Pierrette Dubé (Embrun Branch) and Frank Edwards (Russell Branch) came to the Library on a grant from the Canada Council for the Arts to read stories to young children.

#### **TR Léger**

Nicole McDonald from TR Léger has been working part-time at the Embrun branch for a month. She is promoting her courses and programs for adults.

#### **Adopt-a-book**

The annual fundraising campaign *Adopt-a-book* runs from October 13 to November 17, 2018. Letters and invitations were sent out to donors and local organizations. Thank you to everyone for your support!

#### **Volunteer reception**

To honour our volunteers, the Library will unveil a work of art and provide refreshments on Wednesday, December 12 from 3:00 to 5:00 p.m.

## **EVALUATION**

### **18.10.10 Comments on the meeting**

Chair Michael Tarnowski invited members to comment on the meeting.

### **Next regular meeting**

November 29, 2018 – 6:30 p.m. / Gaston R. Patenaude meeting room

The meeting was adjourned at 7:37 p.m.

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Michael Tarnowski, Chair

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France Séguin, Secretary