

**TOWNSHIP OF RUSSELL PUBLIC LIBRARY BOARD
CONSEIL D'ADMINISTRATION DE LA BIBLIOTHÈQUE PUBLIQUE
DU CANTON DE RUSSELL**

**Minutes of the September 27, 2018 regular meeting
Gaston R. Patenaude Meeting Room (717 Notre-Dame EMBRUN) – 6:30 p.m.**

Attending: Joyce Chartrand Morgan Cunningham-Fetch
Jacques Héroux Cindy Saucier
Michael Tarnowski

Absent (motivated): Jamie Laurin Ginette Trottier

Guest: Isabelle Camiré, Head of communications, programs and community relations

Staff: France Séguin, CEO

The meeting was called to order at 6:34 p.m.

18.09.1 Roll call

The Board Secretary confirmed that there was a quorum for the meeting.

18.09.2 Chair's opening remarks

Vice-chair Michael Tarnowski welcomed everyone to the meeting.

18.09.3 Approval of the agenda

Motion 18.09.03

That the agenda be approved as amended.

*Moved by Joyce Chartrand. Seconded by Morgan Cunningham-Fetch.
Carried.*

18.09.4 Pecuniary conflict of interest statement

There was no disclosure of pecuniary interest.

NOMINATIONS

18.09.5 Chair of the Board

Motion 18.09.05

Cindy Saucier nominated Michael Tarnowski as Chair of the Board.

Moved by Cindy Saucier. Seconded by Jacques Héroux. Vote: Majority.

18.09.6 Vice-chair of the Board

Motion 18.09.06

Chair Michael Tarnowski nominated Cindy Saucier as Vice-chair of the Board.

*Moved by Michael Tarnowski. Seconded by Morgan Cunningham-Fetch.
Vote: Majority.*

APPROVAL

18.09.7 Minutes of the June 28, 2018 regular meeting

Motion 18.09.07

That the minutes of the June 28, 2018 regular Board meeting be approved as presented.

Moved by Joyce Chartrand. Seconded by Jacques Héroux. Carried.

SUMMER EVENTS - PRESENTATION

18.09.8 Isabelle Camiré, Head of communications, programs and community relations, made a presentation on the TD Summer Reading Club and Library events held this summer.

Isabelle presented statistics on attendance, talked about the selection of activities, the TD Summer Reading Club and its winners and gave a brief overview of our upcoming fall events.

Isabelle left the room at 7:15 p.m.

INFORMATION AND DISCUSSION

18.09.9 Workshop for Board Members – Planning the transition to a new Library Board (how to prepare a legacy document)

Saturday October 27th, 2018

Proposed time: 10:00 a.m. -1:00 p.m.

Details to follow.

18.09.10 Discussion on the process of the relocation of the Embrun Branch Library
Board members held an open discussion on the topic.

18.09.11 Mega Annual Book Sale

The CEO presented financial data and information on the lease for storage and rentals for tables and bins.

Motion 18.09.011

That the Mega Annual Book Sale be cancelled and replaced by monthly Branch sales and that the lease for storage not be renewed.

Moved by Jacques Héroux. Seconded by Morgan Cunningham-Fetch.

All opposed.

That the Mega Annual Book Sale remain next year, that visits, statistics and sales be documented and that the screens in the hall be used to promote Library services.

That steps be taken to renew the lease for storage.

Moved by Michael Tarnowski. Seconded by Cindy Saucier. Carried.

18.09.12 Financial statement of the Township of Russell Public Library Board
In the absence of financial details and examples, the discussion will be carried forward to the next meeting.

18.09.13 VISA monthly direct payment

Motion 18.09.013

That CEO France Séguin be mandated to adapt the payment of Library credit cards in accordance with the practice of the Russell Township.

Moved by Michael Tarnowski. Seconded by Joyce Chartrand. Carried.

18.09.14 Correspondence and information

Correspondence

The Library CEO indicated that the Board had received no correspondence since the last regular meeting.

Information

The CEO presented an updated list of Board Members and meeting dates.

18.09.15 Library Team Report

Press releases, newspaper articles and posters on Library programs, services and activities were tabled.

CEO France Séguin provided comments and answered members' questions.

18.09.16 Article and information

Vice-chair Cindy Saucier presented an interesting article on healthy living and the Library as a social hub, *Healthy choices happen in public libraries*, by Anne Marie Madziak, as well as information on the value of public libraries.

EVALUATION

18.09.17 Comments on the meeting

Chair Michael Tarnowski invited members to comment on the meeting.

Next regular meeting

Thursday, October, 25th – 6:30 p.m.

Gaston R. Patenaude Meeting Room

The meeting was adjourned at 8:15 p.m.

Michael Tarnowski, Chair

France Séguin, Secretary