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**TOWNSHIP OF RUSSELL PUBLIC LIBRARY BOARD  
CONSEIL D'ADMINISTRATION DE LA BIBLIOTHÈQUE PUBLIQUE  
DU CANTON DE RUSSELL**

**Minutes of the May 24, 2018 regular meeting  
Gaston R. Patenaude Meeting Room (717, Notre-Dame EMBRUN)**

Attending: Joyce Chartrand Morgan Cunningham-Fetch  
Jacques Héroux Cindy Saucier  
Ginette Trottier

Regrets: Amanda Simard, Michael Tarnowski

Staff: Claire Dionne, CEO  
France Séguin, transitioning CEO

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The meeting was called to order at 6:33 p.m.

**18.05.1 Roll call**  
The Board Secretary confirmed that there was a quorum for the meeting.

**18.05.2 Chair's opening remarks**

***Motion 18.05.02***  
Considering the absence of both the Chair and the Vice-Chair, that Jacques Héroux chair the meeting.,  
*Moved by Morgan Cunningham-Fetch. Seconded by Joyce Chartrand.. Carried.*

The Chair of the meeting welcomed everyone.

**18.05.3 Approval of the agenda**

***Motion 18.05.03***  
That the agenda be approved as presented.  
*Moved by Morgan Cunningham-Fetch. Seconded by Cindy Saucier. Carried.*

**18.05.4 Pecuniary conflict of interest statement**  
There was no disclosure of pecuniary interest.

**MEET YOUR LIBRARY TEAM**

**18.05.5 New Library CEO**  
The Chair of the meeting, Jacques Héroux, presented the new Library CEO, France Séguin, who will officially take over the CEO position June 2<sup>nd</sup>. Mrs Séguin introduced herself and answered questions from Board members. She explained she was looking forward to working for the Library and with the Board.

## APPROVAL

### 18.05.6 Minutes of the April 26, 2018 regular meeting

***Motion 18.05.06.***

That the minutes of the April 26, 2018 regular meeting be approved as presented.

*Moved by Joyce Chartrand. Seconded by Morgan Cunningham-Fetch. Carried.*

### 18.05.7 Relocation of the Embrun Branch Library: statement

***Motion 18.05.07***

That the statement regarding the relocation of the Embrun Branch Library be approved as modified.

*Moved by Morgan Cunningham-Fetch. Seconded by Ginette Trottier. Carried.*

Members agreed to discuss and evaluate the process of the study of relocation options for the Embrun Branch Library.

### 18.05.8 Authorized signatures: modification

***Motion 18.05.08***

That starting June 2<sup>nd</sup>, France Séguin replace Claire Dionne as one of the three signing officers of the Library Board.

*Moved by Jacques Héroux. Seconded by Joyce Chartrand. Carried.*

### 18.05.9 Delegation – Federation of Ontario Public Libraries: modification

***Motion 18.05.09***

That starting June 2<sup>nd</sup>, France Séguin replace Claire Dionne as the Library's administrative representative on the Federation of Ontario Public Libraries.

*Moved by Joyce Chartrand. Seconded by Morgan Cunningham-Fetch. Carried.*

## INFORMATION AND DISCUSSION

### 18.05.10 FINANCES

**18.05.10.1** 2017 Financial Report – FINAL

The 2017 Financial report (Final) was tabled.

**18.05.10.2** 2018 Quarterly financial reports: January- March, 2018.

The 2018 Quarterly financial reports for the period of January to March, 2018 were tabled.

### 18.05.11 2017 Library Collections

The 2017 Library Collections report was tabled.

**18.05.12 Correspondence and information**

*Correspondence*

\* Email from the Ministry of Culture regarding a study on the feasibility of an upgrade to public library broadband services.

*Information*

Press releases, newspaper articles and posters on Library programs, services and activities were tabled.

**18.05.13 Library Team Report**

The CEO gave a brief oral report for the period of April 27 to May 23, 2018. The CEO will share with members the summary of the history of the Embrun Branch Library prepared by Denise Gratton.

**OTHER**

**18.03.11 Comments on the meeting**

The Chair of the meeting, Jacques Héroux, invited members to comment on the meeting.

Board members thanked Claire Dionne for her 18 years as Library CEO and welcomed new CEO France Séguin.

**Next meetings**

**Joint meeting with Municipal Council: Thursday, May 31, 2018 – 6:30 p.m.**

Gaston R. Patenaude Meeting Room

**Next regular meeting: Thursday, June 28, 2018 – 6:30 p.m.**

Gaston R. Patenaude Meeting Room

The meeting was adjourned at 8:10 p.m.

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Jacques Héroux, Meeting Chair

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France Séguin