

**TOWNSHIP OF RUSSELL PUBLIC LIBRARY BOARD
CONSEIL D'ADMINISTRATION DE LA BIBLIOTHÈQUE PUBLIQUE
DU CANTON DE RUSSELL**

**Minutes of the December 14, 2023 mini-meeting
In person, Russell Branch
Volunteer Appreciation Evening**

Attending: Laurie Clement Lisa Deacon Dominique Bertrand
 Phil Gurski Eric Greer

Regrets: Jacques Héroux Mélanie Lalonde

Staff: France Séguin-Couture, CEO

The meeting was called to order at 6:33 p.m.

- 23.12.1 Roll call**
The Board Secretary confirmed that there was a quorum for the meeting.
- 23.12.2 Public Library Board Self-Evaluation Questionnaire**
France Séguin-Couture informed members that the Self-Evaluation Questionnaire will be made available to fill out online. A link will be sent to members with a January 4th deadline.

APPROVAL (CONSENT AGENDA)

- 23.12.3 Approval of the minutes of the November 16, 2023 regular meeting**

Motion 23.12.03
That the minutes of the November 16, 2023 regular meeting be approved as presented.
Moved by Lisa Deacon. Seconded by Dominique Bertrand. Carried.

- 23.12.4 Finance: 2023 end-of-year transfer**

Motion 23.12.04
Whereas a surplus is anticipated for fiscal year 2023:

(1) that any surplus in the Salary and Benefits budget items be transferred to the Library's Human Resources Reserve;

(2) that the remaining surplus for the 2023 fiscal year be transferred to the Embrun Branch Relocation Reserve.

Moved by Laurie Clement. Seconded by Eric Greer. Carried.

23.12.5 2024 Schedule of meetings

Motion 23.12.05

That the 2024 Schedule of Meetings be approved as presented.
Moved by Lisa Deacon. Seconded by Phil Gurski. Carried.

23.12.6 Comments on the meeting

Short, efficient meeting.

23.12.7 Next regular meeting:

Thursday, January 18, 2024 – 6:30 p.m.

In person, Gaston R. Patenaude Meeting Room, Town Hall

The meeting was adjourned at 6:48 p.m.

Eric Greer, Chair

France Séguin-Couture, Secretary