

**TOWNSHIP OF RUSSELL PUBLIC LIBRARY BOARD
CONSEIL D'ADMINISTRATION DE LA BIBLIOTHÈQUE PUBLIQUE
DU CANTON DE RUSSELL**

**Minutes of the January 19, 2023 regular meeting
Hybrid format: In person, Gaston R. Patenaude Meeting Room and online via ZOOM
application**

Attending: Laurie Clement Lisa Deacon Dominique Bertrand
Eric Greer (virtual) Phil Gurski Jacques Héroux
Mélanie Lalonde

Staff: France Séguin-Couture, CEO

Member of
the public: Alain Savage (virtual)

Guests: Louise Deslauriers, Chair, Friends of the Library, Embrun Branch
Mireille Patenaude, Treasurer, Friends of the Library, Embrun Branch

The meeting was called to order at 6:37 p.m.

23.01.1 Roll call

The Board Secretary confirmed that there was a quorum for the meeting.

23.01.2 Chair's opening remarks

Chair Eric Greer welcomed members of the Board and of the public (both virtually and in person) and guests, and read out loud the text on unceded lands.

23.01.3 Round table

Members were invited to introduce themselves by stating their name and their interests and explaining why their involvement is important to the Board.

23.01.4 Approval of the agenda

Motion 23.01.04

That the agenda be approved as presented.

Moved by Phil Gurski. Seconded by Mélanie Lalonde. Carried.

23.01.5 Pecuniary conflict of interest statement

There was no disclosure of pecuniary interest.

23.01.6 Board member report

There was no member report.

PRESENTATION

- 23.01.7** Friends of the Library, Embrun Branch (Louise Deslauriers, Chair, and Mireille Patenaude, Treasurer)

Louise and Mireille made an informal presentation to Board Members on the Friends of the Library, Embrun Branch. They presented their members and talked about recent and upcoming projects.

APPROVAL

- 23.01.8** **Approval of the minutes of the December 15, 2022 regular meeting**

Motion 23.01.08

That the minutes of the December 15, 2022 regular meeting be approved as presented.

Moved by Dominique Bertrand. Seconded by Lisa Deacon. Carried.

- 23.01.9** **January – December 2022 financial report**

The January – December 2022 financial report was presented to the Board.

Motion 23.01.09

That the January – December 2022 financial report be received as presented.

Moved by Laurie Clement. Seconded by Mélanie Lalonde. Carried.

- 23.01.10** **2023 Calendar of policy revisions and translations**

The 2023 Calendar of policy revisions and translations was presented to the Board.

Motion 23.01.010

That the 2023 Calendar of policy revisions and translations be approved as presented.

Moved by Jacques Héroux. Seconded by Eric Greer. Carried.

INFORMATION AND DISCUSSION

- 23.01.11** **Correspondence and information**

The obituary of Joan Chinkiwsky (January 30, 1947 – December 25, 2022) was presented to the Board along with information related to her wishes; the Library received two money donations.

23.01.12

Team report

France Séguin-Couture informed members of the Library's activities.

Human Resources:

Emily Cluett is in training for the position of Embrun Branch Head and Administrative Assistant.

Brittany Roelofs is back in the Head of Communications, Programming and Community Relations position.

Best wishes to Isabelle Camiré and Mélina Matte on their maternity leaves.

Registrations for the Ontario Library Association (OLA) Super Conference are complete. Eric Greer will attend in person and France Séguin-Couture, virtually.

23.01.13

Embrun Branch : update

On December 19, 2022, Municipal Council approved the bylaw to assign the contract for the construction design of the Embrun Branch Library in the Camille Piché Community Centre to Lalande & Doyle Architects Inc.

The kick-off meeting was held on January 16, 2023.

First design packages are expected early March.

The Green and Inclusive Community Buildings Grant is also under consideration for this project.

OTHER

23.01.14

Comments on the meeting

Chair Eric Greer invited members to comment in turn on the meeting.

A request for purchasing microphones at the Township level was proposed.

Next meeting:

Thursday, February 16, 2023 – 6:30 p.m.

In person, Gaston R. Patenaude Meeting Room, Town Hall and online via Zoom application.

The meeting was adjourned at 8:12 p.m.

Eric Greer, Chair

France Séguin-Couture, Secretary