

**TOWNSHIP OF RUSSELL PUBLIC LIBRARY BOARD
CONSEIL D'ADMINISTRATION DE LA BIBLIOTHÈQUE PUBLIQUE
DU CANTON DE RUSSELL**

**Minutes of the April 20, 2017 regular meeting
Small room at the back of the Gaston R. Patenaude Meeting Room
(717, Notre-Dame EMBRUN)**

Attending: Jacques Héroux
Amanda Simard
Natalie Meggison
Michael Tarnowski

Absent (motivated) : Morgan Cunningham-Fetch, Cindy Saucier

Staff: Claire Dionne, CEO

Guests: Carole Renaud, Valoris
Jennifer Mitchell-Paquette, Valoris

The meeting was called to order at 6:33 p.m.

17.04.1 Chair's opening remarks

Chair Amanda Simard welcomed everyone to the meeting.

17.04.2 Approval of the Agenda

Motion 17.04.02

That the agenda be approved as presented.

Moved by Michael Tarnowski. Seconded by Jacques Héroux. Carried.

17.04.3 Pecuniary conflict of interest statement

There was no disclosure of pecuniary interest.

SPOTLIGHT ON THE COMMUNITY

17.04.4 Valoris

Chair Amanda Simard welcomed Carole Renaud and Jennifer Mitchell-Paquette from Valoris. Valoris, a multiservice agency for Prescott-Russell children, teenagers, adults and their families, recently opened a centre in Embrun. Using a Power Point presentation, Mrs Renaud and Mitchell-Paquette described the mission, programs and activities of Valoris and answered questions from Board members.

APPROVAL

17.04.5 Minutes

17.04.5.1 Minutes of the March 16, 2017 regular meeting

Motion 17.04.05.01

That the minutes of the March 16, 2017 regular meeting be approved as presented.

Moved by Michael Tarnowski. Seconded by Natalie Meggison. Carried.

17.04.5.2 Minutes of the March 28, 2017 special meeting

Motion 17.04.05.02

That the minutes of the March 28, 2017 special meeting be approved as presented.

Moved by Natalie Meggison. Seconded by Jacques Héroux. Carried.

17.04.6 CEO Succession Committee

Motion 17.04.06

That Board members Natalie Meggison and Jacques Héroux be appointed members of the CEO Succession Committee created by the Board in March, 2017.

Moved by Michael Tarnowski. Seconded by Amanda Simard. Carried.

17.04.7 Web site redesign project

Motion 17.04.07

- That the Board approve the website redesign project as presented for a total cost not exceeding \$6,100;

- That the Board approve the use of the 2016-2017 Special Provincial Grant (\$3,111) for the website redesign project;

- That the Board recommend the contract for the website redesign project be awarded to *Foil Media*.

Moved by Michael Tarnowski. Seconded by Jacques Héroux. Carried.

INFORMATION AND DISCUSSION

17.04.8 2017 Performance indicators (January-March, 2017)

Quarterly performance indicators for the period of January to March, 2017 were tabled. CEO Claire Dionne provided comments and answered Board members' questions.

17.04.9 Library team report

CEO Claire Dionne gave a brief oral report for the period of March 17 to April 19.

17.04.10 Fast-track training: Zinio eMagazines

CEO Claire Dionne gave a brief presentation of the Zinio eMagazine service.

17.04.11 Closed session

Motion to move into Closed Meeting at the hour of 8:20 p.m. proposed by Jacques Héroux to address matters pertaining to section 239 of the Municipal Act, 2001, S.O. 2001, chapter 25 to consider matters relating to: Embrun Branch relocation

s. (2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board.

Motion to end the Closed Session at the hour of 8:24 p.m. proposed by Michael Tarnowski.

OTHER

17.04.12

Comments on the meeting

Chair Amanda Simard invited members to comment on the meeting.

Next regular meeting

Thursday, April 20, 2017 – 6:30 p.m.

Gaston R. Patenaude Meeting Room

The meeting was adjourned at 8:30 p.m.

Amanda Simard, Chair

Claire Dionne, Secretary