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**TOWNSHIP OF RUSSELL PUBLIC LIBRARY BOARD  
CONSEIL D'ADMINISTRATION DE LA BIBLIOTHÈQUE PUBLIQUE  
DU CANTON DE RUSSELL**

**Minutes of the of the March 28, 2017 special meeting  
Gaston R. Patenaude Meeting Room (717, Notre-Dame EMBRUN) – 6:00 p.m.  
(TRANSLATION)**

Attending: Morgan Cunningham-Fetch          Jacques Héroux  
                  Natalie Meggison                            Amanda Simard  
                  Michael Tarnowksi

Absence (motivated): Cindy Saucier

Staff: Claire Dionne, CEO

Guest: Marc Pharand, representing the auditing firm Deloitte

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The meeting was called to order at 6:03 p.m.

**17.03s.1 Chair's opening remarks**

Chair Amanda Simard welcomed everyone to the meeting and introduced Marc Pharand, representing the auditing firm Deloitte.

**17.03s.2 Approval of the agenda**

***Motion 16.04s.02***

That the agenda be approved as presented.

*Moved by Jacques Héroux. Seconded by Michael Tarnowski. Carried.*

**17.03s.3 Pecuniary conflict of interest statement**

There was no disclosure of pecuniary interest.

**APPROVAL**

**17.03s.4 FINANCES**

**17.03s.4.1 2016 audited financial statements**

Marc Pharand, representing the auditing firm Deloitte, presented the 2016 audited financial statements and answered members' questions.

Chair Amanda Simard thanked Marc Pharand for his presentation. CEO Claire Dionne stressed the excellent cooperation received from staff in the Department of Finance during the auditing process.

***Motion 17.03s.04.01***

That the 2016 audited financial statements be approved as presented.

*Moved by Morgan Cunningham-Fetch. Seconded by Natalie Meggison.  
Carried.*

## **INFORMATION AND DISCUSSION**

### **17.03s.4.2 Summary of Library reserves**

A summary document on Library reserves at December 31, 2016 was tabled.

### **17.03s.5 CLOSED SESSION**

Amanda Simard requested a closed session.

Motion to move into closed session at the hour of 6:23 p.m. to address matters pertaining to section 239 of the Municipal Act, 2001, S.O. 2001, chapter 25 to consider matters relating to:

Embrun Branch Relocation

s. (2) (c): a proposed or pending acquisition or disposition of land by the municipality or local board.

Amanda Simard requested that the closed session be concluded at 7:07 p.m.

## **OTHER**

### **17.03s.6 Comments on the meeting**

Chair Amanda Simard invited members to comment on the meeting.

#### **Next regular meeting**

Thursday, April 20, 2017 – 6:30 p.m.

Small room at the back of the Gaston R. Patenaude Meeting Room

The meeting was adjourned at 7:10 p.m.

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Amanda Simard, Chair

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Claire Dionne, Secretary