

**TOWNSHIP OF RUSSELL PUBLIC LIBRARY BOARD
CONSEIL D'ADMINISTRATION DE LA BIBLIOTHÈQUE PUBLIQUE
DU CANTON DE RUSSELL**

**Minutes of the October 24, 2016 regular meeting
Small room at the back of the Gaston R. Patenaude Meeting Room
(717, Notre-Dame EMBRUN)**

Attending: Marc Charron Morgan Cunningham-Fetch
Amanda Simard Michael Tarnowski

Absent (motivated): Cindy Saucier

Staff: Claire Dionne, CEO

The meeting was called to order at 6:30 p.m.

16.10.1 Chair's opening remarks

Chair Amanda Simard welcomed everyone to the meeting.

16.10.2 Approval of the agenda

Motion 16.10.02

That the agenda be approved as presented.

*Moved by Morgan Cunningham-Fetch. Seconded by Michael Tarnowski.
Carried.*

16.10.3 Disclosure of pecuniary interest

There was no disclosure of pecuniary interest.

APPROVAL

16.10.4 Minutes of the September 15, 2016 regular meeting

Motion 16.10.04

That the minutes of the September 15, 2016 regular meeting be approved as amended.

*Moved by Morgan Cunningham-Fetch. Seconded by Amanda Simard.
Carried.*

16.10.5 Finances: Special provincial grant

Members agreed to defer this item to a forthcoming regular meeting and mandated the CEO to prepare a report on possible projects meeting grant conditions.

INFORMATION and DISCUSSION

16.10.6 Business arising from the minutes

16.10.6.1 Budget 2017

Amanda Simard, Chair and Municipal councillor, described the Municipal Council's budget consultation sessions, which were shortened this year at the Council's request. She explained that no questions were asked on the Library's budget for 2017.

16.10.6.2 Facility Model Study

Members discussed this item. They agreed to defer to January 2017 the joint meeting with Municipal Council that was cancelled in September. The issue of a joint Library-Township ad hoc committee to study the report and specifically solutions for relocating the Embrun branch was also discussed.

16.10.7 Constitution: Number of Public Library Board members

Members discussed this item. They mandated the CEO to advise the municipal clerk that they deem it preferable not to amend section 4.1 of the Library Board's Constitution dealing with the number of Board members.

16.10.8 Quarterly financial reports

The quarterly financial reports for the period ending September 30, 2016 were tabled. CEO Claire Dionne commented on the reports and answered Board members' questions.

16.10.9 Quarterly performance indicators

The quarterly performance indicators for the period ending September 30, 2016 were tabled. CEO Claire Dionne commented on the indicators and answered Board members' questions.

Chair Amanda Simard left the meeting at 7:45 p.m.

Vice-chair Michael Tarnowski chaired the meeting from this point.

16.10.10 Fast-track training: Policy on elections

This item was deferred to a forthcoming regular meeting.

16.10.11 Correspondence and information

Correspondence

Thank you card sent to Michelle Rogers who resigned from her position as Board member.

Information

Press releases, newspaper articles and posters on Library programs, services and activities were tabled.

16.10.12 Library team report

CEO Claire Dionne presented a brief oral report for the period from September 11 to October 23.

OTHER

16.10.13

Comments on the meeting

Meeting chair Michael Tarnowski invited members to comment on the meeting.

Next regular meeting

Monday November 14, 2016 – 6:30 p.m.

Gaston R. Patenaude Meeting Room

The meeting was adjourned at 8:35 p.m.

Amanda Simard, Chair

Claire Dionne, CEO