

**TOWNSHIP OF RUSSELL PUBLIC LIBRARY BOARD
CONSEIL D'ADMINISTRATION DE LA BIBLIOTHÈQUE PUBLIQUE
DU CANTON DE RUSSELL**

**Minutes of the April 26, 2016 regular meeting
Gaston R. Patenaude Meeting Room (717 Notre-Dame EMBRUN) – 6:30 p.m.**

Attending: Marc Charron Joanne Durocher
Cindy Saucier Michael Tarnowski

Absent (not motivated): Michelle Rogers
Absent (motivated): Morgan Cunningham-Fetch Amanda Simard

Guests: Mary Donnelly and Dorothy Kincaid, Russell Historical Society

Staff: Claire Dionne, CEO

The meeting was called to order at 6:38 p.m.

16.04.1 Chair's Opening Remarks

In the Chair's absence, Vice-Chair Michael Tarnowski took the chair and welcomed everyone to the meeting.

16.04.2 Approval of the Agenda

Motion 16.04.02

That the agenda be approved as modified (item 16.04.7.2 Board self-evaluation was added).

Moved by Joanne Durocher. Seconded by Marc Charron. Carried.

16.04.3 Disclosure of pecuniary interest

There was no disclosure of pecuniary interest.

FOCUS ON THE COMMUNITY

16.04.4 Russell Historical Society

Representatives from the Russell Historical Society, Mary Donnelly and Dorothy Kincaid, made a presentation (Power Point) on the history, collections, services and projects of the Society and answered Board members' questions.

APPROVAL

16.04.5 Minutes of the March 17, 2016 regular meeting

Motion 16.04.05

That the minutes of the March 17, 2016 regular meeting be approved as presented.

Moved by Cindy Saucier. Seconded by Joanne Durocher. Carried.

16.04.6 Anti-spam Compliance Policy

Motion 16.04.06

That the Anti-spam Compliance Policy (Policy 7.1.1) be approved as presented.

Moved by Marc Charron. Seconded by Cindy Saucier. Carried.

INFORMATION AND DISCUSSION

16.04.7 Business arising from the minutes

16.04.7.1 Embrun Branch lease renewal

CEO Claire Dionne informed Board members of the results of the meeting that she attended with Board Chair Amanda Simard to discuss the renewal of the Embrun Branch lease with Municipal and School Board officials.

16.04.7.2 Board self-evaluation

Board members were reminded to submit their Board self-evaluation questionnaire. The item will be discussed at the next Board meeting.

16.04.8 2016 Quarterly financial reports

Quarterly financial reports for the period of January to March, 2016 were tabled. CEO Claire Dionne provided comments and answered Board members' questions.

16.04.9 2015 Performance Indicators

2015 performance indicators were tabled. CEO Claire Dionne provided comments and answered Board members' questions.

16.04.10 Market Probe survey on Ontario Public Libraries

Members agreed to transfer this item to a next regular meeting.

16.04.11 Correspondence and information

Correspondence

The Board received no correspondence during this period.

Information

Press releases, newspaper articles and posters on Library programs, services and activities were tabled.

16.04.12 Library team report

CEO Claire Dionne gave a brief oral report for the period of March 17 to April 25.

OTHER

16.04.13 Comments on the meeting

Meeting Chair Michael Tarnowski invited members to comment on the meeting.

Next regular meeting

Thursday, May 19, 2016 – 6:30 p.m.

Salle Gaston R. Patenaude

The meeting was adjourned at 8:35 p.m.

Michael Tarnowski Vice-Chair

Claire Dionne, CEO