

**TOWNSHIP OF RUSSELL PUBLIC LIBRARY BOARD
CONSEIL D'ADMINISTRATION DE LA BIBLIOTHÈQUE PUBLIQUE
DU CANTON DE RUSSELL**

**Minutes of the February 11, 2016 regular meeting
Gaston R. Patenaude Meeting Room (717 Notre-Dame EMBRUN) – 6:30 p.m.
(TRANSLATION)**

Attending: Marc Charron Joanne Durocher
Cindy Saucier (joined the meeting at 7:16 p.m.)
Amanda Simard Michael Tarnowski

Absent (motivated): Morgan Cunningham-Fetch Michelle Rogers

Guests: Beth Ross and Alan Avis – Beth Ross and Associates

Staff: Claire Dionne, CEO

The meeting was called to order at 6:34 p.m.

16.02.1 Chair's Opening Remarks

Chair Amanda Simard welcomed everyone to the meeting.

16.02.2 Approval of the Agenda

Motion 16.02.02

That the agenda be approved as presented.
Moved by Joanne Durocher. Seconded by Marc Charron. Carried.

16.02.3 Disclosure of pecuniary interest

There was no disclosure of pecuniary interest.

APPROVAL

16.02.4 Minutes of the January 21, 2016 regular meeting

Motion 16.02.04

That the minutes of the January 21, 2016 regular meeting be approved as presented.
Moved by Marc Charron. Seconded by Michael Tarnowski. Carried.

16.02.5 Human Resources Program – modifications

Motion 16.02.05

That the Board receive report 16.02.05;

That the Board approve the amended salary grid recommended by the Hay Group and approved by Municipal Council, and that this grid be applied retroactively to January 1, 2015;

That the Board amend the 2016 Budget by using revenues from the Library's Human Resources Reserve to cover salary differences in 2016 for affected employees, and submit a motion to this effect for Municipal Council's approval;

That the Board approve the salary protection program approved by Municipal Council for current staff and for new employees hired after the effective date of the new regulation;

That the Board mandate the CEO to respect work agreements currently in effect with staff hired prior to the approval of the new salary grid within the limits of the approved 2016 Budget;

That the Board mandate the CEO to proceed with the re-evaluation of the library assistant position in 2016 and submit appropriate recommendations to the Board;

That the Board increase the kilometer rate from \$0.46 to \$0.52 for travel expenses as of January 1, 2016 in accordance with the regulation approved by Municipal Council.

Moved by Marc Charron. Seconded by Joanne Durocher. Carried.

INFORMATION AND DISCUSSION

16.02.6 2015 Financial reports

The 2015 unaudited financial reports were tabled. CEO Claire Dionne presented an overview of the reports and answered members' questions.

Cindy Saucier joined the meeting at 7:16 p.m.

16.02.7 Lease – Conseil scolaire de district catholique de l'est ontarien (Embrun Branch)

Members discussed the renewal of the lease between the Conseil scolaire de district catholique de l'est ontarien and the Township within the framework of strategic directions and the ongoing facility model study. In members' opinion, any lease renewal agreement must take into account the requirement to relocate the Embrun Branch as soon as possible. They mandated the Board Chair and the CEO to represent them during discussions.

16.02.8 Facility Model Study

Representatives from the firm Beth Ross and Associates, Alan Avis and Beth Ross, moderated a discussion on their ongoing study of Library infrastructure planning. Members shared their visions and comments.

OTHER

16.02.9 Comments on the meeting

Chair Amanda Simard invited members to comment on the meeting.

Next regular meeting

Thursday March 17, 2016 – 6:30 p.m.

Salle Gaston R. Patenaude

The meeting was adjourned at 9:10 p.m.

Amanda Simard, Chair

Claire Dionne, CEO