

**TOWNSHIP OF RUSSELL PUBLIC LIBRARY BOARD
CONSEIL D'ADMINISTRATION DE LA BIBLIOTHÈQUE PUBLIQUE
DU CANTON DE RUSSELL**

**Minutes of the February 26, 2015 regular meeting
Gaston R. Patenaude Meeting Room (717 Notre-Dame EMBRUN) - 6:30 p.m.**

Attending: Morgan Cunningham-Fetch Joanne Durocher Michelle Rogers
Cindy Saucier Amanda Simard Michael Tarnowski

Absent (motivated): Marc Charron

Staff: Claire Dionne, CEO

The meeting starts at 6:25 p.m.

15.02.1 CEO's Opening Remarks

CEO Claire Dionne welcomes everyone to the meeting. She explains that she will be chairing the meeting until a Chair is elected.

15.02.2 Ice-breaker

In order for members to get to know each other better, the group is divided in teams of 2 and 3. Members then take turns in introducing and presenting another board member to the group.

15.02.3 Approval of the Agenda

Motion 15.02.03

That the agenda be approved as presented.

Moved by Michael Tarnowski. Seconded by Joanne Durocher. Carried.

15.02.4 Disclosure of Pecuniary Interest

There is no disclosure of pecuniary interest.

TRAINING (PART 2)

15.02.5 Mission, vision and values

Members are introduced to the mission, vision and values of the Library.

15.02.6 Library Programs and Services

Members are introduced to the various programs and services of the Library.

15.02.7 Strategic Plan & Action Plan

Members are introduced to the Library's Strategic Plan and current Action Plan.

15.02.8 Training Required by Law

Members agree to defer this item to the next regular Board meeting.

ELECTIONS & NOMINATIONS

15.02.9 Elections

Motion 15.02.09

That CEO Claire Dionne act as Election Secretary.

Moved by Cindy Saucier. Seconded by Amanda Simard. Carried.

15.02.9.1 Chair

Election secretary Claire Dionne asks members if there are any nominations for the position of Chair.

Nomination 15.02.09.1a

That Michael Tarnowski be nominated for the position of Chair.

Proposed by Joanne Durocher. Seconded by Morgan Cunningham-Fetch.

Nomination 15.02.09.1b

That Amanda Simard be nominated for the position of Chair.

Proposed by Michael Tarnowski. Seconded by Michelle Rogers.

Election secretary Claire Dionne asks 3 times if there are any other nominations for the position of Chair and hearing none declares the end of the nomination process.

As Michael Tarnowski declines the position, Amanda Simard is elected Chair of the Board.

Members also discuss briefly the possibility that the mandate of the Chair could be less than 4 years so that the responsibilities of the Chair could eventually be taken on by another member during the current mandate of the Board.

15.02.9.2 Vice-Chair

Election secretary Claire Dionne asks members if there are any nominations for the position of Vice-Chair.

Nomination 15.02.09.2a

That Michelle Rogers be nominated for the position of Vice-Chair.

Proposed by Joanne Durocher. Seconded by Morgan Cunningham-Fetch.

Nomination 15.02.09.2b

That Michael Tarnowski be nominated for the position of Vice-Chair.

Proposed by Cindy Saucier. Seconded by Joanne Durocher.

Election secretary Claire Dionne asks 3 times if there are any other nominations for the position of Vice-Chair and hearing none declares the end of the nomination process.

As Michelle Rogers declines the nomination, Michael Tarnowski is elected Vice-Chair of the Board.

15.02.9.3 Signing officers

Motion 15.02.09.3

(1) That Claire Dionne, Amanda Simard and Michael Tarnowski be the authorized signing officers for the Township of Russell Public Library Board;

(2) and that, in accordance with the Constitution of the Board, the signatures of two of the three individuals named above be required on all the cheques issued by the Board.

Proposed by Cindy Saucier. Seconded by Joanne Durocher. Carried.

15.02.9.4 Policy Committee

Motion 15.02.09.4

That the members of the Board's Policy Committee be: Michelle Rogers, Joanne Durocher, Morgan Cunningham-Fetch and Cindy Saucier.

Proposed by Michelle Rogers. Seconded by Morgan Cunningham-Fetch. Carried.

15.02.9.5 Representatives – Federation of Ontario Public Libraries

Motion 15.02.09.5

That Michelle Rogers be the representative of the Board and CEO Claire Dionne the representative of Library administration for the Federation of Ontario Public Libraries.

Proposed by Michael Tarnowski. Seconded by Morgan Cunningham-Fetch. Carried.

15.02.9.6 Representatives – SOLS Trustee Council

Motion 15.02.09.6

That Marc Charron be the Board's representative for SOLS Trustee Council.

Proposed by Michelle Rogers. Seconded by Morgan Cunningham-Fetch.
That Michelle Rogers be the Board's representative for SOLS Trustee Council.

Proposed by Cindy Saucier. Seconded by Michael Tarnowski.
Both motions carried.

Both members will share the responsibility.

Chair Amanda Simard now chairs the meeting.

APPROVAL

15.02.10 2015 Schedule of Meetings

Motion 15.02.10

That the 2015 Schedule of meetings be approved as modified (April and May meetings respectively changed to April 23 and May 28).

Moved by Michelle Rogers. Seconded by Cindy Saucier. Carried.

15.02.11 2015 Calendar of Policies

Motion 15.02.11

That the 2015 Calendar of Policies be approved as presented.

Moved by Joanne Durocher. Seconded by Michelle Rogers. Carried.

INFORMATION AND DISCUSSION

15.02.12 Minutes of the November 26, 2014 Regular Meeting

Minutes of the November 26, 2014 regular Board meeting are received by the Board.

EVALUATION

15.02.13 Evaluation of the meeting

Members take turns evaluating the meeting. It is suggested that tables be organized differently for the next meeting in order to facilitate discussions.

Next regular meeting

Thursday, **March 19, 2015** – 6:30 pm

Gaston R. Patenaude Meeting Room

The meeting is adjourned at 9:35 pm.

Amanda Simard - Chair

Claire Dionne, Secretary