

**TOWNSHIP OF RUSSELL PUBLIC LIBRARY BOARD
CONSEIL D'ADMINISTRATION DE LA BIBLIOTHÈQUE PUBLIQUE
DU CANTON DE RUSSELL**

**Minutes of the January 21, 2016 regular meeting
Gaston R. Patenaude Meeting Room (717 Notre-Dame EMBRUN) – 6:30 PM
(TRANSLATION)**

<u>Attending:</u>	Marc Charron	Morgan Cunningham-Fetch
	Joanne Durocher	Michelle Rogers
	Cindy Saucier	Michael Tarnowski

Absence (motivated): Amanda Simard

Guest: Lisa Godard, CEO – Maison des Arts

Staff: Claire Dionne, CEO
Jean-François Royer, Head of Communications,
Programs and Community Relations

The meeting was called to order at 6:33 p.m.

16.01.1 Chair's Opening Remarks

In the Chair's absence, Vice-Chair Michael Tarnowski took the chair and welcomed everyone to the meeting.

16.01.2 Approval of the agenda

Motion 16.01.02

That the agenda be approved as presented.

Moved by Michelle Rogers. Seconded by Marc Charron. Carried.

16.01.3 Disclosure of pecuniary interest

There was no disclosure of pecuniary interest.

FOCUS ON THE COMMUNITY

16.01.4 Maison des Arts

CEO Lisa Godard described the programs and activities of the Maison des Arts and answered members' questions. Board members expressed interest in exploring opportunities for partnerships and exchanges with the Maison des Arts.

INFORMATION

16.01.5 Business arising from the minutes

16.01.5.1 Head of Communications, Programs and Community Relations

CEO Claire Dionne welcomed Jean-François Royer, Head of Communications, Programs and Community Relations, who assumed his duties at the beginning of the year. Jean-François Royer introduced himself and expressed his enthusiasm in joining the Library team.

16.01.5.2 Facility Model Study

CEO Claire Dionne explained that the facility model study is underway. She mentioned that representatives of the consulting firm will be making a presentation to the Board at its next regular meeting.

APPROVAL

16.01.6

Minutes

16.01.6.1 Minutes of the October 15, 2015 regular meeting

Motion 16.01.06.01

That the minutes of the October 15, 2015 regular meeting be approved as presented.

Moved by Cindy Saucier. Seconded by Joanne Durocher. Carried.

16.01.6.2 Minutes of the November 21, 2015 regular meeting

Motion 16.01.06.02

That the minutes of the November 21, 2015 regular meeting be approved as amended.

Moved by Marc Charron. Seconded by Morgan Cunningham-Fetch. Carried.

16.01.7

Constitution – Revised

Motion 16.01.07

That the revised French “Statuts” as well as the English version “Constitution” be approved as presented.

Moved by Michelle Rogers. Seconded by Marc Charron. Carried.

16.01.8

2016 Calendar of new and revised policies

Motion 16.01.08

That the 2016 Calendar of new and revised policies be approved as presented.

Moved by Joanne Durocher. Seconded by Cindy Saucier. Carried.

16.01.9

Budget 2016

Motion 16.01.09

That the 2016 Budget as approved by Municipal Council in November 2015 be approved.

Moved by Morgan Cunningham-Fetch. Seconded by Marc Charron. Carried.

FAST-TRACK TRAINING

16.01.10 Browse-Aloud

CEO Claire Dionne gave members a brief training session on the Browse-Aloud software that enables users who have difficulty reading to access the Library's website information.

INFORMATION

16.01.11 Correspondence and information

Correspondence

The Board received no correspondence during this period.

Information

Press releases, newspaper articles and posters on Library programs, services and activities were tabled.

16.01.12 Library team report

The team report for the period from November 22, 2015 to January 20, 2016 was tabled.

OTHER

16.01.13 Comments on the meeting

Meeting Chair Michael Tarnowski invited members to comment on the meeting.

Next regular meeting

Thursday, February 11, 2016 – 6:30 p.m.

Gaston R. Patenaude Meeting Room

The meeting was adjourned at 7:45 p.m.

Michael Tarnowski, Vice-Chair

Claire Dionne, Secretary